

Minutes of meeting held on 13th April 2020 (Online Mode)

Members Present:- IQAC Members

Member Absent:- Prof. Pranita Arbat

Dr. Dhananjay Deshpande

Agenda

- Action taken on agenda points as per meeting conducted on 18th Jan 2020
- Planning of activities for next month
- Technical and Infra requirement
- Other Issues, if any.

Meeting was started by Dr. Satish Warpade sir with a very positive welcoming note. Because of Pandemic and sudden lockdown meeting was conducted on online mode using ZOOM platform. Director instructed the students to move to their home town as precautionary measures.

Sir asked IQAC coordinator to brief about the action taken on previous agenda's. IQAC coordinator started briefing the report about the activities conducted during the month as per planning.

- Under **COGNITION** Lotus conducted six days program with different activities. Activities Started from 26th January till 31st January 2020.
 - Activities conducted was- Celebration of Republic Day
 - HR INSIGHT
 - SYNOVATION
 - JUNOON
 - ALMA –CONNECT
 - Workshop was conducted on Research Methodology by Prof. (Dr.) W.K. Sarwade on 10th Feb 20.
- Institute instructed to all staff members to accept the Work from Home policy as per the guideline given by Govt.
- Extension activities were planned but because of Pandemic it was postponed till further notice.
- Internal Exams was also postponed.
- Few CPP were conducted on Online mode
- IDEATION unveils ceremony to be planned.
- As we have shifted from Offline to Online mode faculties discussed their issues with Director Sir regarding facing technical problems, Internet issues. Sir discussed these technical issues with Mr. Rajnikant and asks him to resolve the problem with finding some solution.

Planning for Next coming month

- Planning for SPPU examinations
- Waiting for opening of Lockdown to start the institute on regular basis and conduct the Internal Exams in May month.
- Director Sir suggested arranging some session on Positive attitude and Health Safety.
- Conduct Online sessions for students

After discussing the Planning, Director Sir suggested every staff member to take all precautions and safety measure regarding Covid-19 as mentioned by Govt.

Sir ended the meeting by ***“STAY HEALTHY STAY SAFE”***