

Minutes of Meeting held on 18th January 2020

Members Present: All members present

Member Absent- Prof. Pranita

Agenda:-

- Review of Last meeting
- Action taken on agenda points as per meeting conducted on 5th October
- Overall discussion about departmental working.
- Each department plan and preparation including CPP

Meeting started by welcoming the team members of LBS and IOQA members by Director sir. As per the first Agenda sir asked Dr. Ganesh to brief about the review of last meeting and action taken on points discussed.

Dr. Ganesh started briefing the agenda points one by one

- Activities for society-Blood Donation Camp.-Organized a Blood Donation Camp on 12th October.
- Organized a workshop for Ph.D enrolled scholars and In-house faculties on Research Methodologies on 23rd nov2019.
- As per the plan Internal Examinations was conducted in the month of November. Sir also told that all the question paper was prepared using Bloom Taxonomy.
- Conduction of External/SPPU examination was done smoothly and all the Answer sheet /documents were submitted to the University.
- Some additional activities also done apart from planning – MOU done with NAFARI

Director sir appreciated all the teaching staff for the smooth functioning of Examination and for all the activities completed as per schedule,

Planning for the next coming month is also discussed in the meeting

- -All the staff members and Director sir finalized the name for the activities conducted under one heading like sports activities, conferences ,Alumni gathering etc.
- -The name finalized was COGNITION- which covers-HR INSIGHTS, SYNOVATION, JUNOON, ALMA CONNECT
- To organized more workshops for Teaching and Non Teaching Staff.
- -Sir also emphasizes to plan and conduct some Extension activities, some professional skill development programs for student enhancement.
- Planning for Internal and External Exams in the month of April
- After the review discussion and Planning Director sir suggested everyone to give more inputs for extension activities and more focus on FDPs.
- To Celebrate 26th January-Republic Day
- Draft of IDEATION news letter .
- Initiated the Mentorship Program with different formats and SOPs

With these suggestion meeting was ended with positivity .

Attendance list -IQAC

S. No	Name	Designation	Signature
1	Dr. Satish Warwade-Director	Director	
2	Mr. Charudatta Bhodhankar	Management Representative	
3	Dr. Sachin Borgave.	Expert from Academics	
4	Mr. Sagar Desai	Expert from Industry	
5	Dr. Ganesh Pathak	IQAC Coordinator	
6	Dr. ManishaPurohit	Faculty Member	
7	Dr. DhananjayDeshpande	Faculty Member	
8	Mr. Yash Kumar Rathod	Alumni Representative	
9	Ms. Akshita Kingae	Alumni Representative	
10	Ms. SnehalGele	Student Member	
11	Mr. KaiwalyaKulkarni	Student Member	
12	Ms. NehaShirode	Student Member	
13	Prof. PranitaArbat	Faculty Member	
14	Prof. Rajesh Gade	Faculty Member	
15	Mr. Rushikesh Kolhe	Administrative member	

