

Minutes of Meeting held on 1/07/2019

Member Present:

Dr. Satish Warwade-Director
Mr. Charudatta Bhodhanka
Dr. Sachin Borgave.
Mr. Sagar Desai
Dr. Ganesh Pathak
Dr. Manisha Purohit
Dr. Dhananjay Deshpande
Mr. Yash Kumar Rathod
Ms. Akshita Kingae
Ms. Snehal Gele
Mr. Kaiwalya Kulkarni
Ms. Neha Shirode
Prof. Pranita Arbat
Prof. Rajesh Gade
Mr. Rushikesh Kolhe

Agenda

- Formation of Internal Quality Assurance Cell
- To Discuss about the Objectives and benefits of IQAC
- To develop the strategies and functionality of IQAC .
- Focus on student Development/Faculty Development programs
- Planning of other activities

Meeting started with welcoming note by Dr. Satish Warwade (Director)

1. Sir started with the first agenda of meeting with the formation of Internal Quality Assurance Cell along with brief objectives and benefits of IQAC.

Sir informs all the members present about the appointed members in IQAC, their positions and responsibilities. Following members are appointed as IQAC members.

Dr. Satish Warwade-Director
Mr. Charudatta Bhodhankar-Management Representative
Dr. Sachin Borgave.- Expert from Academic(Member)
Mr. Sagar Desai-- Expert from Industry (Member)
Dr. Ganesh Pathak- IQAC Coordinator
Dr. Manisha Purohit-Faculty member
Dr. Dhananjay Deshpande- Faculty member
Mr. Yash Kumar Rathod –Alumni Representative
Ms. Akshita Kingae–Alumni Representative
Ms. Snehal Gele- Alumni Representative
Mr. Kaiwalya Kulkarni -Student Member
Ms. Neha Shirode-Member
Dr. Rajesh Gade –Faculty Member
Prof. Pranita Arbat- Faculty Member
Mr. Rushikesh Kolhe-Administrative Member

2. Second agenda of meeting was to explain the functions and benefits of IQAC to all the members present in the meeting like Documentation of the various programmes/activities leading to quality improvement, Development of Quality Culture in the institution Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes etc.

3. In the third agenda sir explained about the strategies to be developed and to evolve the mechanism of IQAC with some examples like how an academic department can ensure the timely and progressive performance of the allotted task., Student development, FDP for teaching staff on Research, Process Development, Non teaching staff development.

4. Sir also asked the faculty member about the status of IDEATION –LBS newsletter

5. The last point discussed in this meeting i.e. about the planning of Induction Program for new batch and celebration of Cultural festivals and National Commemorative dates.

With this discussion sir ended up the meeting by Congratulating and wishing all the best to all IQAC members.

Attendance list -IQAC

| S. No | Name | Designation | Signature |
|-------|-----------------------------|---------------------------|---|
| 1 | Dr. Satish Warwade-Director | Director |  |
| 2 | Mr. Charudatta Bhodhankar | Management Representative |  |
| 3 | Dr. Sachin Borgave. | Expert from Academics |  |
| 4 | Mr. Sagar Desai | Expert from Industry |  |
| 5 | Dr. Ganesh Pathak | IQAC Coordinator |  |
| 6 | Dr. ManishaPurohit | Faculty Member |  |
| 7 | Dr. DhananjayDeshpande | Faculty Member |  |
| 8 | Mr. Yash Kumar Rathod | Alumni Representative |  |
| 9 | Ms. Akshita Kingae | Alumni Representative |  |
| 10 | Ms. SnehalGele | Student Member |  |
| 11 | Mr. KaiwalyaKulkarni | Student Member |  |
| 12 | Ms. NehaShirode | Student Member |  |
| 13 | Prof. PranitaArbat | Faculty Member |  |
| 14 | Prof. Rajesh Gade | Faculty Member |  |
| 15 | Mr. Rushikesh Kolhe | Administrative member |  |

