

Minutes of meeting held on 25th July 2020 (Online Mode)

Members Present: IQAC Members

Agenda

- Review of previous meeting
- Action Taken on previous agenda
- Status of CPP
- Feedback analysis of stakeholders.
- Technical requirement, if any

Meeting conducted on Online Mode using Zoom Platform. All staff members were doing work from home as per the new guidelines and lockdown declared by Govt.

Dr. Ganesh Pathak IQAC coordinator welcome Director sir and every staff member by asking about their health and family members health too.

- Sir started giving the review report from agenda regarding SPPU-external Examination which was suppose to be held in May month has been postponed till further notice by SPPU because of lockdown situation.
- Planning and conduction of Internal Exams was postponed for one month than IQAC decided to conduct the examinations on Online mode with the permission and guidance of director sir by using Google form.
- Conducted online session by respective faculties by using Zoom Platform.
- From the motivation of our Trustee members and Director Sir in Pandemic situation also institute conducted Online International Yoga Day on 21st June 2020. All the Teaching and Non Teaching staff members along with the students participated.
- Conducted all Career progression programs (CPP) as per schedule
- Placement head briefed the report. Sir said instead of Pandemic also department provided the opportunities to students which was motivating factor for all LBS family.
- As per SOPs in mentorship program mentor was not able to conduct meeting with their mentees on Offline mode. But Mentors discussed on one to one basis with all mentees and motivate them. Also give instruction to follow all the guidelines initiated by Govt during Covid-19.

- Sir discussed about the University examination procedures using covid-19 guidelines
- Trustee members along with Chairman of Group conducted Online Zoom meeting for motivating the LBS staff during pandemic situations and Encouraged all of us with positivity.

Planning

- As per the Scenario of Covid, sir instructed to plan every activity on online mode till the new circular of Govt received.
- Plan to celebrate IndependenceDay on Online mode.
- Progress of IDEATION volume-2 to be discussed in next meeting.
- As everything shifted on Online mode Director Sir instructed to Technical Team to purchase more additional ICT tools, Instrument and infrastructure related requirement.
- To Celebrate Ganpati festival
- IQAC decided to conduct online sessions for skill development of students
- Plan some Online Management Games to get connected with students.
- Plan to Celebrate Teachers Day
- Celebrated World Environment Day.